

Notice of Ordinary Meeting of the Parish Council

7:30 pm, Tuesday, 22 June 2021

Church of St Mary, Pillerton Hersey, Warwick CV35 0QH

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

A handwritten signature in black ink, appearing to read "Alana Collis".

Alana Collis  
Clerk to the Council  
16 June 2021

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## AGENDA

1. Apologies

To receive and consider accepting apologies from members.

2. Declarations of Interest

Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.

3. Dispensations

To receive and consider granting any dispensation requests.

4. Minutes

To approve the minutes of the ordinary parish council meeting held on 6 May 2021.

5. Matters Arising

6. Public Forum

Members of the public may raise any matter relating to items on the agenda here.

7. Co-option of new Councillors

To resolve to co-opt new members for two vacant positions.

8. Parish Council Logo

To resolve to adopt a new Parish Council logo.

## 9. Planning Matters

### Planning applications received

- i. 21/01022/COUM – Leamington Hobby Centre, Leasowes Farm, Oxhill, Warwick CV35 0RL  
To note the delegated response submitted.
- ii. [21/01569/FUL](#) – Easterclose, Oxhill Bridle Road, Pillerton Hersey, Warwick, CV35 0QB  
Demolition of existing extension and replacement with new extension. Internal reconfiguration of existing living space. Replace conservatory roof, installation of multi-fuel stove, removal of hedgerow, removal of tarmac driveway and creation of new permeable driveway and parking area. Installation of triple glazing and underfloor insulation.

### Planning decisions

- i. [21/01116/TREE](#) – Staddle Stones, Watery Lane, Pillerton Hersey, Warwick, CV35 0QP  
To note that the tree works were approved.
- ii. 21/01022/COUM – Leamington Hobby Centre, Leasowes Farm, Oxhill, Warwick CV35 0RL  
To note that the change of use (retail to dwelling) Class J, K, and M.

## 10. Consultations

- i. NALC response to the Department for Digital, Culture, Media & Sport consultation on rural broadband  
To note the submission of a response
- ii. Ministry of Housing, Communities & Local Government call for evidence on Local authority remote meetings  
To note the submission of a response

## 11. County, District and Parish Liaison

## 12. South Warwickshire Local Plan – Scoping and Call for Sites Public Consultation To note a response from the Parish Council

## 13. Stratford District Council Local Enforcement Plan Consultation (closing date: 30/06/2021)

To consider the Parish Councils response to the consultation.

## 14. Finance

- i. To approve accounts for payment
- ii. To receive the finance report for May 2021.

## 15. Annual Governance and Accountability Return 2020/21

- i. To receive the complete Annual Internal Audit Report 2020/21
- ii. To complete, approve and sign the Annual Governance Statement for 2020/21
- iii. To approve completion and signing of the AGAR Certificate of Exemption for 2020/21

## 16. Council documents, policies and procedures

To review and adopt:

- i. Emergency Plan  
To review a draft emergency plan

- ii. Fixed assets register  
To review an updated risk register
- iii. Risk assessment  
To review updated risk assessment
- iv. Pre-planning protocol

## 17. Parish Council Communication

To discuss a communication strategy to engage with the community, updates to the website and the Parish Council logo.

## 18. Reports and Questions

To receive reports and questions from members of the Parish Council in brief, including items for the next agenda.

## 19. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

## 20. Confirmation of future meetings

To confirm meeting dates for the remainder of 2021.