



Supplementary Information relevant to the ordinary meeting of Pillerton Hersey Parish Council

7:00 pm, Tuesday, 12 September 2023

The Church of St Mary, Pillerton Hersey, CV35 0QH.

In advance of the meeting please find below additional information and guidance for those wishing to attend.

General background

This will be an ordinary meeting of Pillerton Hersey Parish Council. It is not a meeting for the public however, members of the public are welcome to attend for part or all the meeting. The meeting will be chaired by the Chair of the Parish Council.

If you struggle to hear please sit near the front of the church, as the acoustics can be challenging.

The purpose of a parish council meeting is for councillors to discuss parish business and the agenda will reflect the multiple items councillors are required to consider.

For those not used to attending parish council meetings, background and guidance will be provided by the Chair as councillors move between items.

There will not be time for councillors to explain or discuss the detailed workings of a parish council and the laws we abide by. Additional information can be found on our website: <https://www.pillertonherseypc.org.uk>

Public Forum

One item on the agenda will be the public forum. This is time allowed for members of the public attending the meeting to share information and ask questions about items on the agenda with councillors. There are specific rules around this item.

To give everyone who wishes to speak time to do so it is important that:

1. Your contribution only relates to an item on the agenda,
2. The information is shared in a timely and concise way, and
3. While I appreciate some items on the agenda will be emotive, everyone present MUST behave in a respectful manner to all parties involved, including councillors, the Clerk, and other attendees.

If any of the three points above not adhered to, the Chair will have to move the conversation on to allow everyone a fair opportunity to speak and avoid delaying other items on the agenda.

Planning applications

The parish council follow clear rules and process relating to matters of planning, including how we engage with residents, and how we consider and come to conclusions about applications. Please refer to our website for further details.

The section on the agenda relating to planning applications provides councillors an opportunity to review applications, provide information, identify, material planning points and ask questions.

If an application is released by District Council about a proposal outside of Pillerton Hersey, then the parish council is not statutory consultees. This means our opinion carries no more weight than any other member of the public. Similarly, the parish council is not notified directly by the planning authority if applications are outside of the parish.

Applications received by neighbouring parishes that may have implications for Pillerton Hersey will be considered by councillors to decide if we wish to provide a response and/or comments.