



Minutes of Ordinary Meeting of the Parish Council

7:30 pm, Tuesday 18 January 2022

Pillerton Priors Village Hall, Kineton Road, Pillerton Priors, CV35 0PJ.

Present

Cllr. Alec Hitchman (AH)
Cllr. Ian Brooks (IB)
Cllr. Simon Emery (SE)
Cllr. Catherine Hewson (CH) – co-opted

Apologies

Cllr. William Forsyth, Chair (WF)

Public

Three members of the public

In attendance

Alana Collis, Clerk to the Council (AC)
Cllr. Isobel Seccombe, WCC
Cllr. Penny-Anne O'Donnell, SDC

1. Apologies

Apologies were received from Cllr. Forsyth for personal reasons.
It was RESOLVED that Cllr Brooks would be Chair for the meeting.

2. Declarations of Interest

Cllr. Hitchman declared a non-pecuniary interest in item 6, the Poor's Allotment Charity.

3. Dispensations

None

4. Casual vacancy

The matter of prospective councillors was discussed and that a candidate had expressed interest. It was RESOLVED to co-opt Catherine Hewson as a member of the parish councillor. Cllr. Hitchman declared a non-pecuniary interest and abstained.

5. Public Forum

A member of the public raised a question about the budget proposed for the website when a previous agreement was put in place. The Clerk explained that this was good practice to spread the cost of the website annually rather than larger amounts every few years.

A member of the public raised the matter of the Springfield Farm planning application, specifically noting that the site has a history of planning applications.

A member of the public raised the matter that there were some broken links on the website. The Clerk explained that since a transfer to a new system (by the host company) in 2021, there were some issues to be resolved. The Clerk is working to address these.

A resident raised a question about the precept. In 2021/22, the precept increased from £1,500 to £3,100. It was stated that this was in part due the employment of a Clerk and RFO to support the PC. Their observation was that the current parish council represents poor value for money to the community.



6. Minutes

a. Ordinary meeting, 18 November 2021

It was RESOLVED to approve the minutes of the meeting 18 November 2021 as a true and accurate record of the meeting.

b. Extraordinary meeting, 29 November 2021

It was RESOLVED to approve the minutes of the meeting 19 November 2021 as a true and accurate record of the meeting.

7. Poor's Allotment

Cllr Hewson declared a non-pecuniary interest in this item.

The articles of the Poor's Allotment charity state that the parish council is responsible for the appointment of Trustees to the charity. It was RESOLVED to reappoint a the Reverend Sharon Goble as a Trustee to the charity for term of four years.

Cllr Emery raised a concern over the state of the land maintained by the current tenant. The hedge is in need of maintenance and the stock fencing requires repair. If this is not maintained then the land is depreciating in value and if livestock escape this can be a nuisance to others. It was acknowledged that the ownership of the hedge is unknown.

8. Finance

a. To receive monthly financial report and Clerk's timesheet

It was RESOLVED to accept the finance report and the Clerk's timesheet

b. To receive bank reconciliation report

It was RESOLVED to accept the bank reconciliation report.

c. To approve accounts for payment 18 January 2022

It was RESOLVED to approve the accounts for payment.

d. Budget 2022/23

i. To approve budget

It was RESOLVED to set the 2022/23 budget at £3,100

ii. To approve level of precept

The parish council discussed the issues facing society with the increase in cost of living. It was acknowledged the need to keep reserves in the account but to try and use some of this to minimise the impact on residents and to reduce the precept.

It was RESOLVED to set the 2022/23 precept at £2,500.

The RFO would complete the precept paperwork and submit this to SDC ahead of the deadline.

9. Planning Matters

a. Planning applications received

To note delegated response on the planning applications

i. [21/03459/LBC](#) – Mears Farm, Oxhill Bridle Road. To Window alterations to replace single glazing with slim, conservation double glazing.

It was noted that a delegated response to support the application had been made.

The response noted that from a sustainability perspective, the installation of double



glazing will extend the useful life of the building, reduce energy consumption and enhance living comfort.

b. Planning decisions

- i. [21/03617/COUMA](#) – Leamington Hobby Centre at Leasowes Farm.
It was noted that the change of use prior approval had been granted. This was for conversion of a Class E Commercial Business into C3 Dwelling House
- ii. [21/03508/COUQ](#) – Springfield Farm, Pillerton Hersey.
It was noted that the application for a Prior Approval Class J, K, M application had been refused.

10. County, District and Parish Liaison

District Council Update

Cllr. O'Donnell had shared an update with the Clerk in the previous week. This would be added to the website. The merger of Stratford District Council with Warwick District Council had been approved by both district councillors and was now with Michael Gove for review. If it goes ahead, the merger would save £1.5m, there is no plan B (alternative plan for cost savings). Cllr. O'Donnell sought to reassure the council that she had ensured that the difficult questions had been raised at the Overview and Scrutiny committee at SDC.

In other updates, SDC has published the local plan of proposed sites. The proposed budget has been published and is based on the maximum permitted increase of £5. The rough sleeping booster initiative has been deemed successful.

County Council Update

Cllr. Secombe shared the view that she was confident that Michael Gove would make the correct decision regarding the SDC and WDC merger.

The update from Warwickshire County Council included an update on "The House" project which was set up 18 months ago to support children leaving care. The objective is to support them with life skills etc. There is now a move to expand this; increasing the budget and putting this into place for three areas of the county (initially just one District - Stratford). In addition to this there are ~100 children, unaccompanied asylum seekers that need to be supported.

Cllr. Secombe mentioned the education funding grants. These are included in the District Council update and are grants through schools for child mental health for £500 and over.

11. Consultations

It was agreed that Cllr. Hewson would review the consultation on the bus service and would submit the response.

12. Plans and purpose 2022-23

- a. To consider parish council and community activity to celebrate Platinum Jubilee
 - i. Queen's Green Canopy, <http://www.queensgreencanopy.org/>
It was agreed to pose the opportunity to participate in this initiative to the community at the annual parish meeting in April.
 - ii. Platinum Jubilee Community Grand Fund
This item had been added to the budget but it was agreed the terms should be developed.
- b. To receive and discuss draft business plan



The draft business plan prepared by the Clerk was reviewed. It was agreed that it would be useful to include a list of the Nolan principles. The parish councillors consider there are currently two aspects to their core business; planning matters and the management of assets. However, there should be aspirations to enhance the parish for the future but this needs community support.

It was agreed that the business plan aspirations needed more development.

13. Reports and Questions

A list of upcoming training available through WALC was shared. Councillors would confirm with the Clerk the training that they wanted to attend so that this could be booked.

14. Confirmation of future meetings

Future meeting dates were agreed as

- Parish Council meetings
 - Tuesday, 10 May – this will follow the Annual Parish Council meeting
 - Tuesday, 20 September
 - Tuesday, 15 November

- Annual Assembly 2022
 - Tuesday, 26 April

- Annual Parish Council meeting 2022
 - Tuesday, 10 May

15. Exclusion of Public & Press

None

The meeting closed at 9:20 pm.

Signed:

Date:

Chair



Appendix A: Finance report

PILLERTON HERSEY PARISH COUNCIL				
Financial Budget comparison				
Comparison between 01/04/2021 and 17/01/2022 inclusive				
Excludes transactions with an invoice/due date before 01/04/2021				
		Budget 2021/22	Actual net	Balance (actual)
INCOME				
Pillerton Hersey Parish Council				
Precept		£ 3,100.00	£ 3,100.00	£ 3,100.00
Total income		£ 3,100.00	£ 3,100.00	£ 3,100.00
EXPENDITURE				
Pillerton Hersey Parish Council				
Salary		£ 1,350.00	£ 574.04	£ 775.96
WALC Subscription		£ 110.00	£ 105.00	£ 5.00
Stationery		£ 25.00		£ 25.00
Insurance		£ 300.00		£ 300.00
Training		£ 240.00	£ 16.80	£ 223.20
Audit		£ 48.00	£ 110.00	-£ 62.00
Website/IT		£ 500.00	£ 29.17	£ 470.83
Flood prevention		£ 400.00	£ 231.54	£ 168.46
Charitable grants and donations		£ 150.00	£ 90.00	£ 60.00
Other		£ -		£ -
Total Expenditure		£ 3,123.00	£ 1,156.55	£ 1,966.45
Total income		£ 3,100.00	£ 3,100.00	£ 3,100.00
Total expenditure		£ 3,123.00	£ 1,156.55	£ 1,966.45
Total net balance		-£ 23.00	£ 1,943.45	
Note salary only includes salary for 2021/22 tax year				
Salary for 2019/20 was paid Jan 2022				

