

Pillerton Hersey Parish Council

clerk.pillertonherseyipc@outlook.com



Minutes of the Ordinary Meeting of the Parish Council

7:00 pm, Tuesday, 21 June 2022.

The Church of St Mary, Pillerton Hersey, CV35 0QQ

Present

Cllr. Catherine Hewson (CH, Chairman)
Cllr. William Forsyth (WF)
Cllr. Alec Hitchman (AH)
Cllr. Ian Brooks (IB)

Apologies

None

Public

One member of the public

In attendance

Alana Collis, Clerk to the Council (AC)

Meeting started 19:07

Present: All plus one member of the public

1. Apologies

none

2. Declarations of Interest

none

3. Dispensations

none

4. Minutes

- a. Annual Meeting of the Parish Council, 10 May 2022
It was **RESOLVED** to accept the minutes of the Annual Meeting of the Parish Council on 10 May 2022.
- b. Ordinary Meeting of the Parish Council, 10 May 2022
It was **RESOLVED** to accept the minutes of the Ordinary Meeting of the Parish Council on 10 May 2022.

5. Public Forum

It was mentioned that a member of the public had been unable to access the agenda on the website. It was confirmed that it had been posted on the noticeboard and the Clerk had uploaded it to the site but would check whether web issue.

6. County, District and Parish Liaison

The Clerk had received an email update from the District Councillor O'Donnell and will share this with councillors and put on the website.

7. Annual Governance and Accountability Return 2021/22

- a. Annual Internal Audit Report 2021/22
The Clerk noted that the full report had not yet been received.
- b. To complete, approve and sign the Annual Governance Statement for 2021/22
The Annual Governance statement had been completed. It was **RESOLVED** that the annual Governance Statement was accurate and that it should be signed by the Clerk/RFO and the Chairman. It was also **RESOLVED** to accept the Accounting Statement and this was duly signed by the Clerk/RFO and Chairman.

It was noted that the Clerk would publish the notice of public rights and the Annual Governance and Accountability Return (AGAR).



- c. Completion and signing of the AGAR Certificate of Exemption for 2021/22
It was agreed that the parish council is eligible to declare itself exempt from external audit. It was **RESOLVED** to approve and sign the Annual Governance and Accountability Return 2021/22 Part 2.

8. Finance

- a. To receive the finance report
It was **RESOLVED** to accept the finance report.
- b. To receive the bank reconciliation report
It was **RESOLVED** to accept the bank reconciliation.
- c. To approve accounts for payment
It was **RESOLVED** to accept the accounts for payment.

9. Planning Matters

- a. Planning decisions
 - i. [22/00134/FUL](#) – Holly Tree Cottage, Oxhill Bridle Road.
It was noted that planning permission has been granted.
 - ii. [22/01100/FUL](#) – Home Farm, Warwick Road, Pillerton Hersey, Warwickshire, CV35 0QJ.
It was noted that planning permission has been granted.

10. Village Green working group

The parish council has established a working group to collate evidence with the objective of resolving the ownership of the village green with Land Registry. A meeting was held with councillors and residents. The notes from the meeting of the working group had been reviewed. Clerk to correct the reference number for the village green to VG33 and then publish as record. Cllr. Hitchman had provided a report of some information and provided actions and a summary of the history of the site from the time of the enclosures.

In addition to ownership information, the parish council can demonstrate it has taken responsibility for the upkeep of the site. Although SDC has managed the green through mowing, the parish council laid a hedge around the spring in the 1970s and has provided a grit bin which for sand and bags for residents to use in a time of flood. There are also 'no parking' signs on the green which were paid for by the parish council in the 1980s.

To progress the registration, the parish council will need to complete forms to submit to Land Registry

ACTION: The Clerk will contact SDC and ask them to confirm the village green is on their mowing schedule as demonstration of maintenance.

ACTION: The Clerk will contact Land Registry and request a meeting (ideally to include Cllr Hitchman) to understand what is needed to proceed and what evidence does the Land Registry have of an objection (as mentioned in 2016).

11. Reports and Questions

- a. Village fete, Saturday, 9 July
The parish council will have a table at the annual village fete. To enable engagement, the Clerk will provide a flip chart and A3 maps. The aim of the session is to speak with residents, raise awareness of what the parish council does and who councillors are, as well as ask residents to share what is important to them.



b. Site allocations plan

It was noted that the SDC site allocations plan consultation had been issues. The Clerk will submit a delegated response based on councillor feedback. It was noted that the plan talks about infrastructure capacity e.g. doctors and highways (which local government is responsible for) but not other infrastructure such as electricity, sewerage and broadband. This was a concern.

Development in neighbouring villages, particularly Pillerton Priors would increase load on the sewage pumping station which is already unable to cope. It was noted that there is a planned redevelopment of the sewage pumping station to a larger facility in Kineton.

Run-off (from more impermeable services) impacts the village due to local topology and the additional dwellings and demand for water supply would further impact the problems experienced with low water pressure.

Pillerton Hersey sees a lot of traffic that passes through, using the local road to access J12 M40 at Gaydon. The plan notes the expansion of industrial/business activity around Gaydon/Upper Lighthorne leading to an increase in local housing demand. Increased housing in the areas around Pillerton Hersey would lead to an increase in traffic heading towards Gaydon to access the motorway and businesses in the vicinity.

IT was also noted that the plan did not address the need for more dwellings to have solar panels for renewable energy generation.

ACTION: Clerk to draft response to the consultation

ACTION: Clerk to re-establish contact with Butlers Marston PC regarding sewerage working group.

12. Exclusion of Public & Press

None

13. Date of the next meeting

The next ordinary meetings of the parish council be:

- 7:00 pm, Tuesday, 20 September 2022
- 7:00 pm, Tuesday, 15 November 2022

Meeting closed: 20:45

Pillerton Hersey Parish Council

clerk.pillertonhersey@outlook.com



APPENDIX

PILLERTON HERSEY PARISH COUNCIL						
Financial Budget comparison						
Comparison between 01/04/2022 and 21/06/2022 inclusive						
Excludes transactions with an invoice/due date before 01/04/2022						
	Budget 2022/23	Actual net	Actual (pending)	Balance (actual)	Balance (pending)	
INCOME						
Pillerton Hersey Parish Council						
Precept	£ 2,500.00	£ 1,250.00		£ 1,250.00		
Total income	£ 2,500.00	£ 1,250.00		£ 1,250.00		
EXPENDITURE						
Pillerton Hersey Parish Council						
Salary	£ 1,554.00		£ 9.88	£ 1,554.00	£ 1,544.12	
WALC Subscription	£ 105.00	£ 105.00		£ -	£ 105.00	
Stationery	£ 25.00	£ 9.60		£ 15.40	£ 25.00	
Other administration	£ 50.00			£ 50.00	£ 50.00	
Insurance	£ 257.60			£ 257.60	£ 257.60	
Room hire	£ 40.00		£ 10.00	£ 40.00	£ 30.00	
Training	£ 240.00		£ 15.00	£ 240.00	£ 225.00	
Audit	£ 158.00			£ 158.00	£ 158.00	
Website/IT	£ 70.00			£ 70.00	£ 70.00	
Flood prevention	£ 250.00			£ 250.00	£ 250.00	
Charitable grants and donat	£ 150.00			£ 150.00	£ 150.00	
Village green project	£ 100.00			£ 100.00	£ 100.00	
Other	£ 100.00	£ 15.00		£ 85.00	£ 100.00	
Total Expenditure	£ 3,099.60	£ 114.60		£ 2,970.00	£ 3,064.72	
Total income	£ 2,500.00	£ 1,250.00		£ 1,250.00	£ -	
Total expenditure	£ 3,099.60	£ 114.60		£ 2,970.00	£ 3,064.72	
Total net balance	-£ 599.60	£ 1,135.40				
Note salary only includes salary for 2022/23 tax year						

Pillerton Hersey Parish Council

clerk.pillertonherseyipc@outlook.com



PILLERTON HERSEY PARISH COUNCIL			
Bank Reconciliation report			
Financial year ending 31 March 2023			
BALANCE BROUGHT FORWARD 1 APRIL 2022			£ 5,227.50
RECEIPTS			
	Stratford District Council precept	£ 1,250.00	
		£ 1,250.00	£ 1,250.00
PAYMENTS			
04/04/2022	Alana Collis salary	-£ 352.30	
04/04/2022	HMRC (of Clerk salary)	-£ 88.00	
	WALC subscription	-£ 105.00	
	Alana Collis (expenses)	-£ 18.00	
	WALC training course	-£ 30.00	
	WALC training course	-£ 15.00	
	Alana Collis (expenses)	-£ 15.00	
	Alana Collis (expenses)	-£ 9.60	
	Alana Collis salary	-£ 248.60	
	HMRC (of Clerk salary)	-£ 62.20	
		-£ 943.70	-£ 943.70
BALANCE CARRIED FORWARD 20 June 2022			£ 5,533.80
BANK STATEMENT 20 June 2022			£ 5,533.80
NOTE PAYMENTS STILL PENDING			
	William Forsyth, for flood prevention work	-£ 300.00	
	Alana Collis NJC backpayment	-£ 9.88	



PILLERTON HERSEY PARISH COUNCIL

REPORT ON VILLAGE GREEN/LEAWELL SPRING OWNERSHIP INVESTIGATION

1. Following confusion over the ownership of Leawell Spring Village Green a sub-committee meeting was called to ask villagers with knowledge of the recent history of Leawell spring village green for information to determine ownership.
2. This meeting was held in the village church on 31st May at 7pm.
3. Attendees were;
Catherine Hewson, Parish Council Chair,
Ian Brooks, Parish Councillor,
Alec Hitchman, Parish Councillor
Alana Collis, Parish Council Clerk
John Lewthwaite, ex PC Chairman,
Tim Newcombe, ex PC Chairman
Terry Hitchman, ex PC Chairman
4. CH opened the meeting to explain the purpose, to establish ownership of Leawell Spring Village green.
5. AH ran through the basic events as understood;
 - 5.1 The Enclosure document, dated 1794, established the village green Leawell spring as a watering place for village cattle and use of the villagers "forever".
 - 5.2 In 1968 Miss Phoebe Mills (holder of the Lord of the Manor title) registered the Leawell Spring village green as Village Green under the Commons Registration Act 1965. The reference given was VG33. (See London Gazette 1968, ownership not noted)
 - 5.3 The London Gazette of 1970 noted ownership claimed. Ownership was noted as "the parish meeting". TH confirmed his father took Miss Mills to WCC to register this.
 - 5.4 Confusion has arisen in the past when other 'village green' plots of land were registered and disputed, often called village green. (Reference VG83) and common land registrations (CL17 subsequently withdrawn)
 - 5.5 It was confirmed that the village via the Parish Meeting or subsequently the Parish Council (from 1970's) had authorised various activities such as regular grass cutting by the SDC, hedge laying around the spring and installation of a grit bin (containing sand for flood defences) and installation of 'no parking' signs. No one contested these operations.
 - 5.6 It was agreed to pursue WCC for confirmation of the Village Green registration of VG33, then try and obtain Land Registry acceptance of ownership and register the land as owned by Pillerton Hersey village.
6. Following contact with WCC Solicitor confirmation of the registration of VG33 is established.
7. WCC Solicitor also provided evidence of ownership being with Pillerton Hersey Parish Meeting under the 'ownership' section of the documents of registration in 1970 being undisputed.
8. It is intended to contact the Land Registry with a view to obtain the registration of ownership of VG33 with them by Pillerton Hersey village.
9. **ACTIONS**
 1. Contact SDC for written confirmation of grass cutting on VG33.
 2. Contact Land Registry to progress registration.